



## Foreign Affairs Handbook

### 4 FAH-3 – Financial Management Procedures Handbook

**Change Transmittal:** FMP-55

**Date:** May 21, 2010

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## 4 FAH-3 H-060 AUTHORIZATION PROCEDURES

### Changes

1. Changes to **4 FAH-3 H-060** include:
  - **4 FAH-3 H-065.1, Policy**, paragraph d: The title GFS Director for Financial Oversight and Coordination has been changed to the GFS Director for Financial Coordination and Reports. The acronym has been changed from RM/GFS/FOC to RM/GFS/OMA/FCR.
  - **4 FAH-3 H-066, Authorization To Certify for Other Agencies at Post**: Office symbol changed from Global Financial Services – Washington Office (RM/GFS/S/WO) to Global Financial Services – Washington Office (RM/GFS/F/WO).
2. **Change Transmittal has replaced** the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission.
3. Revisions since the last update appear in *italic* and *dark magenta*. Other than formal titles, the italic will be removed the next time the material is updated. Only current changes will appear in italic, which provide a historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### Filing Instructions (Paper Copies)

1. Remove and discard old subchapter 4 FAH-3 H-060 (CT:FMP-465, 3-10-2008; 13 pages) and replace it with revised subchapter 4 FAH-3 H-060

(12 pages).

2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT: FMP-55, and initial.

### **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this change transmittal.

**(RM/FPRA/FP)**